



# 2025 WILLIAM A. LEE MEMORIAL SCHOLARSHIP Random Drawing Application

The Chicago Federation of Labor will award 10 William A. Lee Memorial Scholarships, valued at \$2,000 each, to five winners of the Random Drawing and five winners of the Academic Competition. The funds may be used at any accredited college or university in the United States.

## DEADLINE

Completed applications must be sent electronically to the Chicago Federation of Labor by 5:00 p.m. Friday, Feb. 21, 2025. Applications and all supporting materials should be emailed all together to [scholarship@chicagolabor.org](mailto:scholarship@chicagolabor.org).

## DRAWING

The drawing will take place at the CFL Delegates Meeting on Tuesday, April 1, 2025.

## ELIGIBILITY

- The applicant must be a senior in high school and graduating in the spring of 2025.
- Either the applicant or the applicant's parent must be a member in good standing of a CFL-affiliated union. To confirm a union's affiliation status, please call 312.222.1000.
- The applicant must choose to enter **either the Random Drawing or Academic Competition** for the William A. Lee Memorial Scholarship. Students are not eligible to enter both categories. **APPLICANTS ATTEMPTING TO ENTER BOTH CATEGORIES WILL BE DISQUALIFIED.**

Scholarship winners will be notified by email in April 2025.

## ADDITIONAL INFORMATION

Complete instructions on how to apply are on page 2 of this application.

THE RESULTS AND DECISIONS OF THE SCHOLARSHIP COMMITTEE AND RANDOM DRAWING SHALL BE FINAL.

The scholarships are entirely unrestricted as to race, religion, political affiliation, or choice of accredited college or university. The awards will be paid by checks to the winners. There is no restriction as to income of the family nor the acceptance of other scholarship awards by the winners. Any problems must be resolved by the students. Winners will be contacted by the CFL. The names of the winners and their union affiliation will be posted to the CFL website, and excerpts from their essays may be used for promotional purposes as the CFL deems appropriate.

The William A. Lee Memorial Scholarships will be awarded to the winners as soon as possible after selection. Winners must be present at the William A. Lee Memorial Scholarship presentation to receive their checks. The presentation will be held in Spring 2025. Once all winners of the Random Drawing and Academic Competition are determined, a date will be chosen by the Scholarship Committee and sent to the scholarship winners.

# HOW TO APPLY

All applicants must complete the William A. Lee Memorial Scholarship Random Drawing Application and the personal essay. Email the COMPLETED application and personal essay to: [scholarship@chicagolabor.org](mailto:scholarship@chicagolabor.org) **by 5:00 p.m. on Friday, Feb. 21, 2025.**

## APPLICATION FORM

Both pages 3 and 4 of the William A. Lee Memorial Scholarship Random Drawing Application must be completed to qualify for the scholarship.

### APPLICANT INFORMATION:

This section of the application must be completed on both pages and signed by the applicant. Once the applicant has completed the top section, the applicant must obtain the signatures of a Chief Executive Officer of the applicant's (or applicant's parent's) Local Union and the principal of the applicant's high school, as outlined below.

### CERTIFICATION OF CHIEF EXECUTIVE OFFICER OF LOCAL UNION:

This section of the application must be completed and signed by a Chief Executive Officer of the applicant's (or applicant's parent's) Local Union (example: President, Recording Secretary, Financial Secretary or Business Manager). **Please note: Business Agents, stewards and delegates do not qualify as a CEO.**

### CERTIFICATION OF HIGH SCHOOL PRINCIPAL:

This section of the application must be completed and signed by the principal of the applicant's high school or other authorized high school representative.

## PERSONAL ESSAY

In a PDF document, all applicants must answer the question: ***How has the Labor Movement impacted my life?***

### Essay Guidelines:

- 500 words or less
- Typed, single-spaced. Font should be 12 point Times New Roman, or similar sized font
- 1-inch margin on all four sides of the page
- Upper left corner should include:
  - Applicant's Name, as listed on the application
  - Applicant's Phone Number, as listed on the application
  - **No additional information about the applicant should be included on the essay**

## APPLICATION SUBMISSION INSTRUCTIONS

Email the following items to [scholarship@chicagolabor.org](mailto:scholarship@chicagolabor.org) by **5:00 p.m. on Friday, Feb. 21, 2025.**

1. Completed application with appropriate signatures from union CEO and high school principal
2. Personal Essay

Students should email appropriate signature page from the CFL Application to both their high school principal and union chief executive officer separately to request signatures from both. Once they have received the signatures back from the principal and CEO, then **all materials** should be emailed using the following guidelines:

- All documents should be in one email
- All documents should be in a PDF format as **attachments**/do not put in the body of the email/no links to other accounts
- All documents should be labeled with student name and item (i.e., John Smith\_ACT Report)

**Chicago Federation of Labor William A. Lee Memorial Scholarship Random Drawing Application**  
**Certification of Chief Executive Officer of Local Union**  
**Applications due by 5:00 p.m. Friday, February 21, 2025**

**APPLICANT INFORMATION (Please complete)**

Name of Applicant: \_\_\_\_\_  
(First, Middle, Last Name)

Applicant's Home Address: \_\_\_\_\_  
(Address, City, State, Zip)

Phone: \_\_\_\_\_  
(Home)

Phone: \_\_\_\_\_  
(Cell)

Email: \_\_\_\_\_  
(Winners will be notified by email)

Name of Union Member  
(Either Applicant or Parent): \_\_\_\_\_  
(First, Middle, Last Name)

Relationship of Union Member to Applicant: \_\_\_\_\_

Address of Union Member: \_\_\_\_\_  
(Address, City, State, Zip)

Local Union Name and Number: \_\_\_\_\_

I hereby apply for the William A. Lee Memorial Scholarship Random Drawing and agree to abide by the decision of the judges as published in the announcement.

\_\_\_\_\_  
(Signature of Applicant)

**CERTIFICATION OF CHIEF EXECUTIVE OFFICER OF LOCAL UNION**

*(Affiliate of the Chicago Federation of Labor)*

**Chief Executive Officer should print this form, sign it, then scan and email back to the applicant for submission**

I certify that I examined the statements of the applicant named on the above form. Statements in regard to the union membership of the applicant or the applicant's parent are in accordance with our records. The union member is a full member of this union and in good standing.

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Local Union Name and Number: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

**Chicago Federation of Labor William A. Lee Memorial Scholarship Random Drawing Application  
Certification of High School Principal**

**Applications due by 5:00 p.m. Friday, February 21, 2025**

**APPLICANT INFORMATION (Please complete)**

Name of Applicant: \_\_\_\_\_  
(First, Middle, Last Name)

Applicant's Home Address: \_\_\_\_\_  
(Address, City, State, Zip)

Phone: \_\_\_\_\_  
(Home)

Phone: \_\_\_\_\_  
(Cell)

Email: \_\_\_\_\_

Name of Applicant's High School: \_\_\_\_\_

Address of High School: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Accredited College or University you would like to attend (include city & state): \_\_\_\_\_

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**CERTIFICATION OF HIGH SCHOOL PRINCIPAL**

I certify that \_\_\_\_\_  
(Name of Student)

will be graduating from \_\_\_\_\_  
(Name of High School)

on \_\_\_\_\_  
(Date of Graduation)

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

**Principal should print this form, sign it, then scan and email back to the applicant for submission**